

	Catalog Page
<p>Academic Calendar The academic calendar lists important deadlines for each term and is also available at http://registrar.boisestate.edu/academic-calendar.shtml. Students are responsible for complying with all applicable deadlines. The academic year begins with the fall semester.</p>	4 - 9
<p>Course Loads and Graduate Assistantships A full Boise State graduate assistantship requires enrollment in 9 - 12 credits. With 5 - 8 credits a student may be eligible for a partial assistantship.</p>	42, 45
<p>Time Limits The time limit to complete a certificate/degree is a single, continuous interval that begins with the term of the first course that counts toward certificate/degree requirements: four years for a certificate, seven years for a master's or EdD degree, and 10 years for a PhD degree.</p>	30, 31, 34; EdD Student Handbook
<p>Extension of Time Students who exceed the allotted time in a program may request an extension by writing a letter to the Program Coordinator explaining the delay and the plan to ensure completion. The letter accompanies a Request for Extension of Time form that is initiated by the Program Coordinator and is signed by the student, advisor, and coordinator before being forwarded to the Graduate Dean for a decision.</p>	<i>Forms page of Graduate College Website</i>
<p>Appointment of Graduate Assistants Graduate assistants hired and funded with University resources are selected by individual departments (check departments for application deadlines). Service may not exceed 20 hr/wk and students must maintain a 3.0 GPA or higher and meet departmental performance requirements. See also Course Loads and Graduate Assistantships, above.</p>	45
<p>Supervisory Committee A student whose graduate program requires a thesis or dissertation must come under the guidance of a supervisory committee. The student's major advisor must submit a Request to Appoint a Supervisory Committee form http://www.boisestate.edu/gradcoll/forms/form_grad_committee26.pdf to Graduate Admission and Degree Services for approval by the Graduate Dean. A supervisory committee consists of a major advisor plus 2 – 4 additional members, all of whom must be members of the graduate faculty. A majority of committee members must hold an appointment in the academic unit responsible for the program.</p>	25
<p>Application to Candidacy Master's and doctoral students should apply for candidacy as soon as they are eligible, but no later than the semester prior to the semester of graduation (see the academic calendar for deadlines). Master's students: when at least 1/2 of the credits for the degree have been completed and with Regular Status; doctoral students: after passing the comprehensive examination, the residency (and any language) requirement, at least 1/2 of the credits for the degree, and with Regular Status; certificate students: see page 28 of the catalog.</p>	27 - 28
<p>Academic Performance Students admitted to graduate programs must maintain a 3.0 GPA or higher every semester in which they are enrolled, regardless of the number of credits taken or their level (i.e., graduate or undergraduate). Students must also achieve a 3.0 GPA or higher in their graduate program, as defined by the courses listed on their Application for Admission to Candidacy or Proposed Plan of Study form.</p>	26

	Catalog Page
<p>500/600 Level Courses Any graduate student, regardless of whether he/she is non-degree seeking or is pursuing a certificate, master's degree, or doctorate, may take 500- and 600-level courses. Undergraduates who are seniors may take 500-level courses but not 600-level courses using the Permit for Seniors to Take Graduate Courses form. A few graduate classes are restricted to students who have been admitted to the program.</p>	27
<p>Credit Taken in Non-Degree Seeking Status or Transferred From Another University No more than 1/3 of the credits applied to a certificate or degree may be earned at Boise State or elsewhere prior to admission to a program. These credits must be approved by the program and the Graduate College. Note that admission to the Graduate College is not the same as admission to a graduate program, and the credit limit applies to all courses taken prior to admission to a program.</p>	26, 30, 31, 34
<p>Undergraduate Courses An undergraduate course may be applied to a graduate degree only if it is an upper-division course in a discipline outside the major field of study of the degree program, a grade of A or B is earned, and the course does not represent work in undergraduate thesis, internship, practicum, independent study or research, conference or workshop, experiential learning, study abroad, seminar, or colloquium. (Regulations for certificates vary somewhat from this; see Graduate Catalog, p. 30.)</p>	30, 31, 34
<p>Aggregate Restriction No more than 1/3 of the total credit requirement (exclusive of culminating activity credits) can be met by the sum of credits earned in undergraduate, P/F, and university-wide courses numbered 590, 594-598, and 696-697 (or equivalent transfer credits).</p>	31, 34, 53
<p>Independent Study and Directed Research Frequently confused: 596 Independent Study credits are for advanced study of a specialized topic, such as a literature review or synthesis of ideas; officially approved courses may <i>not</i> be taken as an independent study. 696 Directed Research credits involve all elements of an original investigation, such as generation of a hypothesis, data collection, and analysis. Neither 596 nor 696 may be used as part of a thesis or dissertation. Undergraduates may not enroll in 696 Directed Research.</p>	31, 35, 53
<p>592 Portfolio, 593 Thesis, and 693 Dissertation Credit Students in a thesis or dissertation program must enroll in at least one credit of 593 or 693, as appropriate, during any semester or term in which they engage in Thesis or Dissertation activity, respectively, including the semester or term in which the Graduate College receives the signed Final Reading Approval pages. Students enroll in 592 Portfolio credits during the semester or term in which the portfolio is expected to achieve full approval.</p>	32, 35, 53
<p>Graduation and Commencement Students must apply for graduation and pay the diploma fee through BroncoWeb by the deadline listed in the academic calendar. Students in a graduate certificate program cannot participate in commencement unless they also will receive a graduate degree. Summer and Fall graduates participate in December commencement exercises and Spring graduates participate in May commencement exercises. Students who miss their expected date of graduation twice must contact the Registrar's Office to establish a new graduation date.</p>	29

The above academic policies are unofficial summaries of information in the Graduate Catalog, which contains the complete and official versions of these and other policies and procedures.